

Send completed forms to by email: [anupress@anu.edu.au](mailto:anupress@anu.edu.au)  
or by post:  
Manager, ANU Press  
R.G. Menzies Building (no. 2)  
The Australian National University  
Acton ACT 2601

**by close of business on 14 October 2020**

**PLEASE NOTE: APPLICATIONS THAT FAIL TO INCLUDE ALL THE REQUIRED INFORMATION  
WILL NOT BE CONSIDERED.**

## APPLICATION CHECKLIST

Please ensure that the following documents are attached to this Application Form or sent separately to ANU Press by 14 October 2020:

- ANU Press Book Proposal Form
- Copy of Proposal Evaluation Form from the relevant Editorial Board
- Peer-review referee reports and (where applicable) a statement responding to review comments\*
- Quotes for publication costs, e.g. copy-editing, index, etc.
- Other sources of funding, e.g. ARC grant, etc.
- Table of contents – including names of authors and their affiliation
- Signed contracts from all leading authors/editors

\* Authors must provide evidence they have made changes to their manuscript where suggested by referees. A statement addressing reviewer comments will be sufficient. The committee might request the editorial board chair to provide a supporting letter if requested changes were significant or if a decision was made not to incorporate requested changes.

## PART A – CONTACT DETAILS

Only one contact is necessary

**Name**

**Position at ANU**

**Department/Centre/Division**

**ANU Press Editorial Board**

**Postal Address:**

(include ANU Building number)

**Phone number**

**Email**

# PART B – DETAILS OF PROPOSED PUBLICATION

## Working title

### Name of author/s or editor/s and contributors and relationship to ANU/ other institutions

(Attach separate list if insufficient space)

### Expected date of publication

### Details of proposed publication

Include a brief description of the work, the contents list and/or chapter headings and details of the intended market. (Attach separately if insufficient space – no more than 4 pages).

## Word count

### Will an Index be included in the final publication?

Yes      No

### Peer review comments have been considered and the manuscript has been amended accordingly

Yes      No

If no, please provide an explanation, with support from the editorial board chair, as to why these comments/changes were not adopted.

## PART C – FINANCIAL DETAILS

### **Provide Financial Details**

The total cost of the publication including copy-editing, indexing (if relevant), copyright clearances (if relevant).

Please include other funding sources from your college or other organisations, if applicable, and also proposed sources of funding – ARC grant, sponsorship, etc.

(Attach any relevant correspondence)

## PART D – SUBSIDY DETAILS

### **Provide details on the amount being sought from the Committee, and how this amount was calculated.**

Please specify what the funds are sought for and how much for each component, e.g. copy-editing, indexing etc.

(Attach any relevant correspondence)

I/We assure the Publication Committee that the information provided in this application is true and that I/We have no personal involvement with any of the suppliers concerned with the production and distribution of the work. I/We will notify the Publication Committee if any circumstances change.

Name

Signature

Date